



# Robert Owen Memorial Primary School

## PARENT COUNCIL AGM

### AGM Agenda – 18 May 2021

1. Welcome, attendance and apologies
2. Updates
3. Chairperson's report – Kathryn Gartshore
4. Treasurer's report – Gareth Brown
5. Head Teacher's report – Mrs Thomson
6. Appointment of Office Bearers / Committee Roles and Responsibilities
  - Chairperson – Existing: Kathryn Gartshore
  - Vice Chairperson – Existing: Susan Girvan (stepping down)
  - Treasurer – Existing: Gareth Brown
  - Secretary – Existing: Bronwen Aidoo
  - Lets Secretary – Existing: Laura McCann (stepping down)
  - Elected members
7. New committee paperwork
8. Agreement of constitution for 2021-2022
9. Looking ahead to 2021-2022
10. Parental Engagement
11. Meeting dates 2021-2022
12. AOCB